

14895 Antioch Road
Overland Park, KS
66221

913.681.8180
913.681.8186 (fax)

www.stanleypres.org

January, 2012

Dear Current Families, Church Members and Community,

The week of January 23, 2012, forms will be sent home in your child's backpack.

The Registration form will ask you to give us your preschool preference. **We ask that you turn them in no later than Friday, February 3, 2012.**

We will return the lower half of the Registration Form or send an email to you telling you where your child is placed.

If you are a church member or a new prospective preschool parent with a child *not* currently enrolled in the program—you need to stop by the preschool or church office and pick up a 2012/2013 Registration form, or you can print one from our website at www.stanleypres.org.

On February 7, all Preschool Enrollment forms for 2012/13 will be “shuffled” and selected at random. If you turn your forms in late you may not get your first choice.

Community Enrollment Information:

Open enrollment to the community will begin the week of February 13, 2012 at 9:00am and is on a first-come, first-serve basis.

How community open enrollment works:

- ❖ Come by the preschool and pick up forms or print them from our website at www.stanleypres.org (a tour of the preschool is recommended).
- ❖ Turn in all completed forms with your NON-REFUNDABLE \$65 enrollment fee.
- ❖ The date your forms arrive at the preschool will be placed on your form.
- ❖ On Thursday, February 16, 2012 placement of classes will occur
- ❖ Confirmation of class will be mailed home or sent by email. Allow several days for your confirmation or please call the preschool office.

Senior Pastor:
Dr. Eric Laverentz

Pastor for Mission &
Evangelism:
Bo Burgener

Music Director:
Robyn Hartfield

Youth Director:
Harlan Harper

Children's Director:
Polly Krapes

Preschool Director:
Paula Benefiel

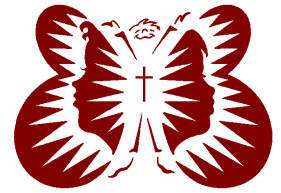
Communications
Director:
Stephanie Neiger



Sincerely,
Paula Benefiel
Preschool/Day Out Director
Presbyterian Church of Stanley
Preschool: 913-681-1906

Forms to be completed and returned to the Preschool Office:

- ◆ **2012/2013 Registration Form**
- ◆ **2012/2013 Information about Your Child Form**
- ◆ **Be sure to include your check for the enrollment fee of \$65.**
Make checks payable to “PCOS” and note “2012/2013 “enrollment” on the “for” line.



2012-2013 Preschool Registration Form

Make checks payable in the amount of \$65 to "PCOS" and note "Preschool 2012/2013 Enrollment" on the "for" line of your check.

To register—bring completed Preschool Registration forms along with your \$55 NON-REFUNDABLE DEPOSIT AND \$10 ACCREDITATION FEE (\$65 total) ONE CHECK to:

Registration is on a first-come, first-serve basis. A waiting list will be developed when all places are filled. For more information call the Preschool office at 913-681-1906.

The Presbyterian Church of Stanley (between the hours of 9:00a-3:30p Monday-Friday)
14895 Antioch Road, Overland Park, KS 66221

Child's Name: _____ Date of Birth: _____
(last) (first) (middle) (mm/dd/yy)

Address: _____
(street) (city) (state) (zip)

Home Phone: AC _____ - _____ Email: _____

Parent's Cell: AC _____ - _____ this phone belongs to: _____

Parent's Day Out: 2.5—3.5 years of age by September 1, 2012 / Tuesday or Wednesday or Thursday:

First Choice: _____ Second Choice: _____ Third Choice: _____

Preschool (please check one):

3 years of age by September 1, 2012 (MUST BE POTTY TRAINED)
Tuesday/Thursday AM or PM or Wed./Friday AM (if T/TH fills up)

Please Check one: AM (9:30a-12:00pm) PM (12:30pm-3:00pm)
 Wed./Friday AM (9:30a-12:00pm)

4 years of age by September 1, 2012
Monday/Wednesday/Friday AM or PM

Please Check one: AM (9:30am-12:00pm) PM (12:30pm-3:00pm)

Pre-Kindergarten:

5 years of age by September 1, 2012 / Monday-Thursday AM (PM only if AM fills up)

Extended Day: AM extended day goes from 10:00am-12:30pm. Monday Tuesday Wednesday

PM extended day goes from 12:00pm-2:30pm. Monday Tuesday Wednesday

This section to be completed by office staff:

Date Received: _____ Time Received: _____ Received by: _____

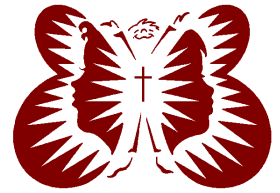
Registration Fee Paid: Yes _____ No _____ (\$55 registration, \$10 accreditation = \$65 total)

Child's Name: _____

Congratulations your child has been place in _____.

Tuition is due September 1, 2012 and will be \$_____ per month. Make checks payable to _____

Date Received: _____



Presbyterian Church of Stanley
14895 Antioch Rd / Overland Park, KS 66221 / Preschool Office: 913-681-1906
Pre-Kindergarten / Preschool / Day Out
Paula Benefiel, Director

2012 / 2013 Get Acquainted Information About Your Child:

Child's Name: _____
(first) (middle) (last)

"Goes by" Name: _____

Male: _____ Female: _____ Date of Birth: _____
(mm/dd/yy)

Address: _____
(street) (city) (state) (zip)

Home Phone: AC _____ - _____ Email: _____

Father's Information:

Name: _____ Cell: AC: _____ - _____

Father's Work Phone: AC: _____ - _____

Occupation & Company Name: _____

Mother's Information:

Name: _____ Cell: AC: _____ - _____

Mother's Work Phone: AC: _____ - _____

Occupation & Company Name: _____

Child lives with: Both parents _____ Mother _____ Father _____ Guardian _____

Elementary School child will attend: _____

In case of emergency contact: _____ Phone: AC _____ - _____

Name(s) of those authorized to pick up child: _____

Siblings in the family & ages: _____

Has your child been currently enrolled in a preschool/day out program? If so, where?

Please list any pertinent medical history we should be aware of such as (list &/or check all that apply):

ALLERGIES (list all) _____

Any other information that may help us in caring for your child? _____

Is your child on any regular medications?

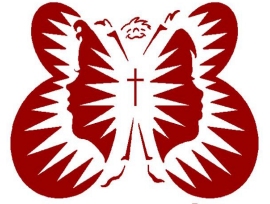
Yes _____ No _____ If yes, Specify: _____



Presbyterian Church of Stanley

14895 Antioch Road, Overland Park, KS 66221 / 913-681-1906 / www.stanleypres.org

2012/2013 Preschool Photo/Video/Audio Consent Form



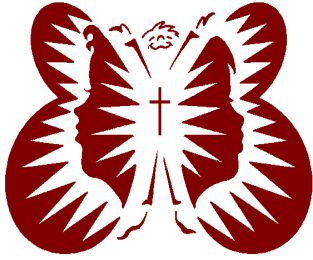
Dear Parents,

Please check one of the boxes below and return this form to the preschool office. We must have this form on file for your child(ren). If you have any questions, contact **Paula Benefiel**, Preschool Director, at 913-681-1906 or email her at paulab@stanleypres.org.

- I give my permission** for my child to be photographed, videotaped and/or audio taped during Preschool classes and activities for 2012-2013. I understand that these pictures and/or sounds may be shared with the preschool children and their families, church membership, including use on our church website. No names will be listed with pictures.
- I do NOT give permission** for my child to be photographed, videotaped and/or audio taped during Preschool classes and activities for 2012-2013.

PARENT/GUARDIAN SIGNATURE

PARENT/GUARDIAN PRINTED NAME



Presbyterian Church of Stanley
PreKindergarten / Preschool / Day Out
14895 Antioch Road, Overland Park, KS 66221

Paula Benefiel, Preschool / Day Out Director
Preschool Office: 913-681-1906

Keep this form for a handy reference!

| 2012 / 2013 Fee Schedule: | | |
|---|---|-----------------|
| PreK and Preschool 9:30am-Noon or 12:30-3:00pm | | |
| 3 year olds | Tuesday & Thursday (MUST BE POTTY TRAINED) | \$125 per month |
| 4 year olds | Monday / Wednesday / Friday | \$160 per month |
| 5 year olds | Monday through Thursday | \$180 per month |
| | | |
| Extended Day 10:00am—12:30pm or Noon—2:30pm | | |
| 3 year olds | Tuesday | \$55 per month |
| 4 year olds | Monday or Wednesday | \$55 per month |
| 5 year olds | Monday or Wednesday | \$55 per month |
| | | |
| Day Out 9:30am—2:30pm | | |
| 2.5—3.5 year olds | Tuesday or Wednesday or Thursday | \$120 per month |

Payment Instructions:

Tuition payments are due by the first of each month. The first month's tuition payment is due by September 1, 2012. The year's final tuition payment is due by May 1, 2013.

Make checks payable to:

"PCOS" and write "Preschool Tuition" on the "for" line of your check.

You may make preschool payments on line:

by visiting our website at www.stanleypres.org. Select "Online Giving" on the home page and follow the directions provided.